

**Pelham School Board Meeting
December 20, 2023
Pelham Elementary School
6:30 pm**

In Attendance:

School Board Members: Troy Bressette, Chair; David Wilkerson, Vice-Chair; Thomas Gellar; Darlene Greenwood; and John Russell

Superintendent: Chip McGee

Assistant Superintendent: Sarah Marandos

Business Administrator: Deb Mahoney

Absent: Mya Belanger

Also in Attendance: None

I. Public Session:

A. Call to Order:

Chair Troy Bressette called the meeting to order at 6:34 pm and requested that everyone stand for the Pledge of Allegiance.

II. Public Input @ 6:36 pm

A. None

Public Input closed at 6:37 pm.

III. Opening Remarks:

A. Superintendent:

Dr. McGee mentioned that so much is happening in the District, which is excellent. Dr. McGee noted that he had to bring the Evergreen newspaper to assist him with providing the update on the School District. Dr. McGee turned the opening remarks over to Assistant Superintendent Sarah Marandos. Dr. Marandos provided an update on PMS. She commented that they had their Winter Band Concert last night with Ms. Elisa Saunders, which was fantastic.

Dr. McGee commented that he wanted to highlight a couple of things. The first is that the District has its second four-peat; the football team has won four championships. The District also has a senior who has been on the Music Educators of New Hampshire Association Allstate Orchestra for four years. The student's name is Lucas Garci. The District also has Sarah Carpenter, a junior, who was also selected this year. Dr. McGee noted that getting selected takes an enormous amount of work.

Dr. McGee said that Keith Lewis, Grade 8 Science Teacher, was selected by the VFW for Teacher of the Year. Dr. McGee mentioned that he was excited that the Python players are doing two more shows this year. They are going to do a production of "Little Women," and they are doing the musical "Wizard of Oz." He noted that anyone interested could find the information in the Evergreen and on the Pelham Athletics website. The winter sports are in full swing.

IV. Presentations:

A. None

V. Main Issues / Policy Updates:

A. Pelham Education Association Tentative Agreement

Dr. McGee said that he would walk the Board through what they have. He noted that their first meeting was in June with the PEA Negotiations. Dr. McGee, Dr. Marandos, Ms. Mahoney, Ms. Greenwood, Mr. Gellar, and Ms. Barkdoll were

the team negotiating on behalf of the School Board. They have been meeting with the team from the PEA, and it was vigorous negotiation.

Dr. McGee commented that it was hard at times but always with the best interest in mind. He acknowledged that the teams did not always see eye to eye, and in the end, they had to go to mediation to come to terms.

The Board's direction going into the negotiation was to consider recruiting and retention issues. Dr. McGee stated that he thought he figured out a way to convey how hard it has been in the District over the last four years; among the PEA, He noted that in the previous four years, they had 117 Teachers who had quit, retired, or were hired by other Districts. He pointed out that the level of turnover costs the District talent, which means it needs to reinvest when new people are hired.

Dr. McGee said they focused on their total compensation package compared to their peers in the region, particularly those where they know they are losing staff.

Dr. McGee mentioned that he would walk through the critical parts of the agreement, and if anyone on the Negotiating Team wants to chime in, please do. He commented that from his perspective, this allows the District to meet the goal of having Pelham be a great place to work and retain professional staff.

Dr. McGee said, first off, it is a three-year tentative agreement. The second part is that the agreement is essentially a trade of salary relative to health insurance. Dr. McGee pointed out that there is a significant change in what the teachers would pay for their health insurance.

The two expensive plans that the District has for health insurance are going away. The District is introducing a cost-effective plan, and Dr. McGee referred to it as Access Blue Site of Service. He noted that it is a deductible plan and one that encourages members to go to specific sites that are less expensive for service.

Teachers will be paying a more significant percentage towards their annual premium. It had been 91% for the standard plan with the current contract. If this new contract is agreed to, the percentage will go to 85% in year one, then 84% in year two, and in the third year, 83%. The move is from 91% to 83% provided by the District, and teachers contribute the balance.

In exchange for that, the salary increases. Dr. McGee credited Ms. Barkdoll for doing an analysis of the region. The District looked at where they are behind and noted that the further up the scale they go, regarding more experienced teachers, the further behind they are relative to their peers in the region. He added that the further they go out towards Master's Degrees and beyond, the further behind they are.

Dr. McGee commented that the last contract negotiations focused on the earlier part of the contract. He added that they are in a much better place there but are still significantly behind in the higher salary scale.

The District took the average teacher in Pelham and compared it to the average teacher in our region. The average teacher in Pelham could make, if they went to another District in the area, \$4,422 more. Dr. McGee noted that the number goes as high as \$14,400 as you go up the salary schedule with more experience. Under this new contract, targeting money into the salary schedule, the gap goes from \$4,400 to \$2,600. The most significant gap of \$14,400 goes to \$7,200.

Dr. McGee said that another way of looking at it is what they pay their starting salaries right now. Today, they pay a starting, teacher fresh out of college \$42,871. By the end of this contract, they will have increased that amount to \$44,371. He believed that would help them continue to attract new people, fresh out of college, but continue to have that improve.

Dr. McGee stated that the total cost items on the warrant or anything changed in the contract that will cost taxpayers money will be in the budget. The first year, the fiscal year 2025, will be \$931,677. That is where the most significant

insurance change is as well. Therefore, that is where the most considerable salary change would occur. So that is where the percentage goes from 91% to 85%. The following year, it will be \$635,257; the third year, it will be \$689,791.

Dr. McGee commented that they will change some language regarding teaching and treating teachers as professionals; the first is that they will improve their Professional Development. There will be a sixth early release day to match the region. He noted that regionally, most Districts have six early release days. There is a commitment on the contract for training for new initiatives; it is now a written commitment. There is increased flexibility for nurses and Guidance Counselors.

Dr. McGee said that they have improved their professional approach to teachers. This has to do with how they handle the school calendar, teachers covering other teachers' classes, increasing the standard hourly rate they pay teachers when they do extra work, protecting teacher's prep time and talking to teachers about changes in assignments, and consulting with them prior to the change.

Dr. McGee mentioned that they also made some improvements regarding conflicts with health and safety. He noted that coming out of COVID, this was a meaningful set of changes. They have eliminated the perfect attendance bonus. Previously, it incentivized people to come to work sick, but that has been removed.

Dr. McGee stated that they have also increased dental coverage. The District has added a Flexible Spending Account and Dependent Care Account options so that people can save their own tax-free money to pay for those services. This was done primarily with the deductible plan; it will be essential.

Dr. McGee pointed out that they have added a Parental Leave Benefit, and this is for birth parents. It is also for adoptive parents and foster parents. They have also updated the stipends. There are some new clubs and changes in sports, and they have made all those adjustments.

Ms. Greenwood agreed that it was a vigorous process. Much respect went back and forth between the Administrative and the Teacher's Team. She acknowledged that they did accomplish quite a bit and that keeping teachers was their highest priority. They cannot lose 30 teachers every year. It is not something that goes well for the children and Town.

Mr. Gellar agreed that vigorous was a good word. He thought it was important to remember that this is to provide a higher quality education for the students in their community. Mr. Gellar commented that the wage gap is from the region's average, not the top District. They were talking about increasing their employees' salaries and getting the salaries closer to the average of the other Districts.

Mr. Gellar noted that this is part of a bigger plan to try to recruit and retain teachers. This is the financial part, a huge lift, but they want to make Pelham a welcome workplace. Mr. Gellar stressed that this is a massive concession by the PEA to increase their portion of the insurance.

Mr. Bressette thanked Mr. Gellar, Ms. Greenwood, and the rest of the Negotiation Team for their commitment to fulfilling the goals they set out to accomplish with this contract.

Mr. Bressette commented, regarding the insurance, that they went from a 91% District contribution for this particular premium down to 85%, 84%, then 83%. This occurs during the three progressive years of the contract. He asked how the 85%, 84%, and 83% compare to the region. Is it comparable? Is it higher or lower? Dr. McGee stated that it is comparable; the District does not stand out as higher or lower.

Mr. Wilkerson mentioned that he appreciated the work done to negotiate a new contract by Ms. Greenwood, Mr. Gellar, and the Administration. Mr. Wilkerson added that he was very grateful.

Mr. Russell commented that there is a significant cost when there is a turnover of 30 teachers yearly. He noted that the cost to the District is more than financial, and he thought it hurts the students they are responsible for and where they

are as a District. Mr. Russell thanked Mr. Gellar, Mr. Greenwood, and the Negotiating Team.

Mr. Gellar made a motion to support the Pelham Education Association (PEA) tentative agreement reached between the School Board and the Association. Mr. Wilkerson seconded the motion. The motion passed (5-0-0).

Dr. McGee mentioned that the PEA met last Tuesday. The PEA had to decide on the agreement, and their membership voted overwhelmingly to approve this agreement, which means that both sides have now approved it. Dr. McGee commented that Ms. Mahoney will prepare the numbers for the warrant article. The warrant article will be presented at the January 3, 2024 School Board meeting. The District will also be ready for the Budget Committee to see the article.

B. FY2025 Budget Reconsideration

Dr. McGee said he would walk through the memo, which has a few recommendations. He noted that he is looking for directions from the Board on this topic.

This is an unusual year for their reconsideration process.

Typically, at this meeting, they would provide the Board with the specific budget items that the Budget Committee did not support from the School Board's recommended budget. In addition, they would provide the Board with items that were not known or changed since the Board proposed budget was recommended (on October 4, 2023). They would ask the Board for directions for Budget Committee consideration. Based on the Board's feedback, they will prepare a warrant for the Board's recommendation decision at the January 3 meeting. They would then forward that warrant and a memo regarding any School Board proposed reconsideration items to the Budget Committee before the Budget Committee public budget hearing on January 11.

This year, the Budget Committee did not provide any specific budget items to be reduced. Instead, they reduced the budget by \$802,760. This has two important implications for the Board.

First, the School Board's budget presented to the Budget Committee funded the necessary personnel required to operate next year and the essential cost items related to Special Education services as required by law. As a result, the Budget Committee's action makes no change to the default budget.

Second, as required, the Budget Committee did not approve their version of the budget by function area. Instead, they reduced the whole budget by approximately 2%. This creates a dilemma for the School Board; there are no specific cuts for the Board to review. As best as they can tell, the Budget Committee intended to allow the School Board to determine where those reductions would need to come from. That is not the role of the School Board. In addition, the School Board that would make those decisions will not be in place until after the elections in March 2024. Any proposed reductions made by the current Board would be advisory only.

Due to this complex situation, they are making the following recommendations.

- a. Have the Business Administrator prepare the warrant article and MS-27 Form, assuming the cuts will be distributed proportionally across all function areas. The MS-27 Form is the report that reflects the budgetary figures broken out by function group that is posted along with the warrant for public information.
- b. Have the Superintendent reach out to the chair of the Budget Committee to clarify whether these cuts are to be distributed across all function areas proportionally or whether the Budget Committee intends to reconvene to identify the specific cuts and provide that information to the School Board before the next School Board meeting on January 3.

Dr. McGee stated that the District did not have a list of items in the budget that the Budget Committee did not support. Instead, the Budget Committee's action was different. The Budget Committee made a bottom-line reduction of \$802,760. The Budget Committee did not itemize the items, line items, or function areas.

214 The Administration put their heads together, and there were two conclusions or two essential items that came out of
215 it. The first was that the budget that the Board presented to the Budget Committee contained the necessary personnel
216 for the District to operate next year. It also contained the required cost items. Dr. McGee stressed that the budget
217 included costs related to Special Education services, which are required by law.

218
219 Dr. McGee stated that in the Budget Committee's action, they are the ones who decided on the number for their
220 budget; their action has no impact on the Default Budget. The Default Budget, as presented, currently stands in the
221 warrant and has not changed.

222
223 The second thing is that the Budget Committee has a responsibility to identify by function area where the reductions
224 are, and there is a dilemma that the Board must resolve. Dr. McGee noted that the intention of the Budget Committee
225 was an across-the-board reduction. The dilemma is that it is not the School Board's place to decide what the Budget
226 Committee's reductions are and where they belong.

227
228 Dr. McGee pointed out that the District works for the current School Board, but after the March 2024 election, they
229 could work for a different Board. The new Board will be making the decisions regarding the cost items. He added that
230 it is a bottom-line budget anyway. The School Board and Administration decide how the budget is allocated within
231 that bottom line.

232
233 Dr. McGee mentioned that he had two recommendations, and they will discuss them this evening. The first is to have
234 the Business Administrator prepare the warrant article with the new figure, which the Budget Committee determined.
235 There is a form that goes with the MS-27, working on the assumption that the cuts will be distributed proportionally
236 across all the function areas. Dr. McGee pointed out that this must be posted next to the warrant article for public
237 information.

238
239 The second thing Dr. McGee recommended was that he reach out to the Budget Committee and ask, "Are these cuts to
240 be distributed proportionally? Or will the Budget Committee reconvene before their hearing on January 11, 2024, to
241 identify those specific cuts and the specific places? And "Are they going to get that information back to the School
242 Board before their next meeting on January 3, 2024?" Dr. McGee stressed that it is a super tight deadline.

243
244 Dr. McGee apologized for the complexity of the information. Chairman Bressette told Dr McGee not to apologize for
245 the complexity, which was forced on them by a Committee that failed to do its duty.

246
247 Mr. Bressette stated that he was hesitant to be less tactful than Dr. McGee. He added that the cut was arbitrary and a
248 failure. He pointed out that the decision by the Budget Committee sets a dangerous precedent, and the School Board
249 needs to act appropriately. He added that Dr. McGee's recommendations were more than reasonable. Mr. Bressette
250 mentioned that giving voters a choice to take the Default or the Default Budget is unprecedented on the Town budget.

251
252 Mr. Wilkerson asked what the date was for reconsideration. Dr. McGee said the School Board reconsideration is
253 January 3, 2024, and the Budget Committee reconsideration is January 11, 2024. The Budget Committee would be
254 unable to inform the School Board of the outcome unless they reconvene before January 3, 2024.

255
256 Mr. Gellar commented that the important thing is providing a quality level of education and protecting the core
257 priorities of education. He could not see how they could say they would take a 2% reduction in all areas when not all
258 are equal. He pointed out how the District could not take a 2% reduction in Special Education, the bond, or the
259 facilities. The services provided are in the contract, and those things will stay in that position. The discretionary areas
260 are the only areas where they can make cuts.

261
262 Mr. Gellar mentioned that the budget is anticipating what will happen. Based on certain averages, they anticipate that
263 the District might be doing better. He believed that the School Board should develop a budget that would reflect the
264 cuts and protect the core educational services they provide. They would have to make hard decisions on some of the
265 extracurricular and non-essential services they provide.

Mr. Gellar stated that he knows that these things can change in March. He felt that the Board should be providing the Budget Committee with their thoughts and what it means to make such a reduction. The Board should let the Budget Committee decide if they wish to reconvene and direct them into certain functionality areas or accept the numbers that the School Board provided them.

Mr. Gellar noted that they have a budget amount that they must abide. Things could change during reconsideration or deliberation, but the Budget Committee is providing these numbers and must support protecting core educational services. Mr. Russell said that he was in complete agreement with Mr. Gellar.

Dr. McGee commented that he provided the two options. He mentioned that they have a curriculum plan that extends to all areas and does it in five-year chunks. Anything that the Board postpones now, either postpones things for this year or they do two years in one year. This would create a situation with a double increase in one year.

Dr. McGee said the Board must meet its debt obligations, and he was concerned about setting off a worry about positions. He pointed out that there was a suggestion that \$800,000 would have no impact. Dr. McGee added that he can direct that they cut \$800,000, if necessary. They will cut \$800,000 from materials and services because they must ensure they can fulfill their budget for the entire year.

Dr. McGee mentioned they have a laptop replacement program for teachers, and PHS is up this coming year. He noted that some of the laptops are at least four years old. Some are five years old, and some are six. They considered pushing the laptop replacement program out a year. They also have a tech plan with the same problem as the curriculum. Dr. McGee pointed out that the teacher laptop replacement would save approximately \$60,000 out of the \$802,760 cut by the Budget Committee. He would have to cut the laptops at least 12 more times to compensate for that significant reduction.

Dr. McGee commented that the day after the Budget Committee made the bottom-line reduction, the Administration started having difficult internal conversations. His concern is that the current School Board will make a plan, and the next School Board will tell them to do something different. He provided the Board with an example. Last year, at their own doing, they recommended the reduction of a teaching position at PMS. It was the right thing to do because of current enrollments. The District had to provide that information to the Association because it was a reduction in force. They had to identify the person, and the District lost that person, a colleague, and a third teacher, who was concerned that she was next.

The Budget Committee's job is to tell the District where to make the reduction. The District would then be able to respond with the consequence of cutting in that area.

Ms. Mahoney said they must post the MS-27 form following the public hearing. She added that it is a Budget Committee document. The document reflects the School Board's budget and anything that has changed. It also includes the Budget Committee's budget and anything that they changed.

Mr. Wilkerson asked how the Budget Committee could provide this information if they have not even provided what needs to be cut. Ms. Mahoney acknowledged that she has been developing these reports for years. This year is unique because the form does not have budget lines that make it easy to fill out.

Mr. Wilkerson asked if it was the Budget Committee's responsibility to submit the form. Dr. McGee stated that Ms. Mahoney had taken on the technical responsibility of completing the form with accurate numbers.

Mr. Wilkerson pointed out that this is the Budget Committee's report. However, they have not provided Ms. Mahoney with the means to deliver the information they need in the report. The data required for the Budget Committee's report lacks substantive content. Therefore, Ms. Mahoney is unable to provide the guidance that they need. It is the Budget Committee's report, and it is incumbent on them to provide that data.

Dr. McGee said that instead of not completing the MS-27 form, he recommended that the Board take that reduction across the board and tell the Budget Committee, "This is the best we could understand so that the community can see a properly completed MS-27 form that includes the \$802,760 in reductions."

Mr. Gellar stated that what he feels is important is that people should understand when these things happen. They cannot just deduct 2% in every area. He noted that what is going to happen is that something is going to maintain at 100%, and other things are going to go down by 4% or 5%.

Mr. Bressette commented that Dr. McGee had mentioned the difficult internal conversations that he had had. Mr. Bressette asked Dr. McGee if he could synthesize those discussions and develop a proposal for the Board to consider on January 3, 2024, that puts real numbers to specific categories.

Dr. McGee provided Mr. Bressette with reasons why it could not be done with the limited time left and his Leadership Team getting ready to take their vacation. Dr. McGee pointed out that the Board would likely want to see options to provide some flexibility. Dr. McGee added that the School Board could provide a list of reductions. This is the Budget Committee warrant and their MS-27 form. The Budget Committee could ignore every bit of the School Board's recommendations and say 2% across the Board.

Mr. Russell commented that the school board should be deciding on a district regarding where to cut for the \$802,760. Dr. McGee stated that the School Board, after the March 2024 election, has that right and responsibility,

Dr. McGee mentioned that what would typically happen is that on January 3, Ms. Mahoney would hear from the Budget Committee. Dr. McGee and Ms. Mahoney would inform the Board that the Budget Committee recommended they make reductions in certain areas. Ms. Mahoney could then get the School Board a new article with the Budget Committee's number. The School Board would vote on January 3 on whether to support the Budget Committee's budget.

Dr. McGee said this is very unusual, and he asked the Board not to make it messier.

Ms. Mahoney commented that there is a function area for the principal and an interest in the bond. These are two areas where a 2% across-the-board reduction would not apply. She mentioned that a functional area is 1100, which is Regular Education.

Dr. McGee stressed that he needed the School Board to consider Special Education and the District's legal obligations. He noted that the Board presented the Special Education budget they must provide to meet their legal obligations for next year.

The Board discussed other possible options.

Mr. Wilkerson commented that the Default Budget is a fallback option when a proposed budget fails. He noted that this reduction falls beneath that threshold, which makes it impossible to calculate.

Mr. Gellar stated that he wanted to convey that 2% as an overall reduction is not equally applied everywhere and would affect certain services more than others. Mr. Gellar noted that given the time constraints, he thought it was essential to identify the untouchable areas and how much they would impact the rest. If the affected areas are significant, it should be presented to the Budget Committee.

The Board discussed the second option regarding Dr. McGee reaching out to the Budget Committee and informing them of the dilemma. Mr. Bressette commented that he appreciated Dr. McGee's offer to make that outreach.

Ms. Greenwood asked what would happen now on January 11 for reconsideration. Ms. Mahoney said that on January 3, she would prepare the article. They will also prepare some information about where those general functional areas could be. The School Board would then have a vote as to whether they support the warrant article or not.

Ms. Mahoney mentioned that if the Board would like Dr. McGee and Ms. Mahoney to present something to the Budget Committee on January 3, they would make that presentation on behalf of the Board. Dr. McGee noted that they could inform the Committee that they have nothing for reconsideration, and this is the position that the School Board has taken on the budget warrant article that the Budget Committee has provided.

Mr. Bressette noted that the Board is not discussing other items that might influence the budget. Dr. McGee said that they have done their internal review and do not have any items similar to that to provide the Board.

C. Program of Studies

Dr. Marandos said she was here tonight to present the studies for 2024-2025 on behalf of Principal Dawn Mead and Assistant Principal Adam Barriere.

After making substantial revisions to the PHS Program of Studies last year, they are proposing minimal changes this year.

- a. Last July, an amendment was made to calculate honor roll and high honors by GPA. This is reflected on page 10.
- b. Under each potential pathway, beginning on page 15, they updated the US Department of Labor's career projections with the most current available numbers from 2022.
- c. All changes to course offerings beginning on page 44 in the document align with the proposed changes outlined at the November 1 School Board meeting.

Changes approved November 1:

- a. Two new courses this year: Musical Theater 101 and AP Government and Politics.
- b. It was reinstating the courses that remained in the Program of Studies but were not offered in 2023-2024 while sun setting Principles of Management.
- c. Combining the current Short Stories course with the World Literature course will create an entire new semester course called Exploring Modern Literature.
- d. They are eliminating Computer Apps II non-running start and College Credit Government and Politics.
- e. Other proposed changes are prerequisite and description changes.

Mr. Wilkerson exited the meeting at 7:36 pm.

Mr. Bressette thanked Dr. Marandos for the presentation and added that he was glad to see the change concerning Honor Roll calculations being incorporated there.

As presented, Mr. Gellar made a motion to approve the changes to the PHS program of studies. Ms. Greenwood seconded the motion. The motion passed (4-0-0).

D. Curriculum Review

Dr. Marandos mentioned that last year, they brought forward their updated 6 through 12 documents; Mr. Bressette and Ms. Larson served on that subcommittee. After the February vacation, the District is ready to bring forward its PES curriculum. The curriculum has gone through their grade level teams and is almost complete in their K12 Vertical Teams.

Dr. Marandos commented that they seek volunteers interested in participating in four meetings. The subcommittee would review the four core areas.

Mr. Bressette stated that they are looking for a team of two. He mentioned how informative and educational he found the process to be. Mr. Bressette added that he received a lot out of it.

Ms. Greenwood and Mr. Russell volunteered.

E. Pelham Memorial School Project Update

Dr. McGee commented that teachers and students are headed to the newly renovated second floor after the break. He said they are deep into the move preparations and are now packing rooms. It has the air of the end of the school year, getting packed up, and the beginning of the school year, prepping. The floors have been polished upstairs. They can move the clunky things. Dr. McGee said that January 2 would be a moving day for all staff at PMS.

Dr. McGee mentioned that the Board would see a change in the phasing plan at the next meeting. The change is because, after the break, they will get right after gutting and demoing the 1st floor.

Dr. McGee stated that there was much rain on Monday. And there is a lot of water in many places. One of those places is on the drive around PMS; He reassured the community that the landscaping, including drainage, is incomplete. It is not a design flaw that that water collected there. It is because they are at this phase, and the construction company agreed immediately to ensure they get the water cleared out of there as quickly as possible. They also decided to check with the civil engineers regarding any concerns about the design. They will be installing a water retention area.

They are still on track with the overall timeline.

F. Policy Review:

The Board reviewed the policies listed below.

a. First Reading:

- i. EBCC – False Alarms, Bombs, Active Shooter, and Other Such Threats
Mr. Gellar suggested removing the word ‘false’ in the second to last sentence. “Any such ‘false’ threats.”

- ii. GBCD – Background Investigation and Criminal History Records Check

- iii. JCA – Change of Class or School Assignment, Best Interests, and Manifest Hardship
Mr. Gellar asked if Dr. McGee had a time of year when this would occur. Dr. McGee said around May.

d. Second Reading:

- i. None

VI. Board Member Reports:

- A. Ms. Greenwood commented that the Master Plan was completed.

VII. Housekeeping:

A. Adoption of Minutes

- a. December 6, 2023 – Draft Public Minutes
- b. December 6, 2023 – Draft Non-Public Minutes

Mr. Gellar motioned to approve the December 6, 2023, Public School Board Minutes. Ms. Greenwood seconded the motion. The motion passed (3-0-1). (Mr. Bressette abstained)

Mr. Gellar motioned to approve the December 6, 2023, Non-Public School Board Minutes. Ms. Greenwood seconded the motion. The motion passed (3-0-1). (Mr. Bressette abstained)

B. Vendor and Payroll Manifests

- a. 463 \$604,178.14
- b. AP122023 \$1,165,357.98
- c. BFPMS55 \$ 21,219.14
- d. PAY463P \$161,727.14

Mr. Gellar made a motion to approve the Vendor and Payroll Manifest as presented. Ms. Greenwood seconded the motion. The motion passed (4-0-0).

C. Correspondence & Information

- a. None

D. Enrollment Report

- a. None

E. Staffing Updates

a. Leaves

- i. None

b. Resignations:

- i. None

c. Retirements:

- i. None

d. Nominations:

- i. None

VIII. Future Agenda Planning:

- A. No Future Agenda Planning

IX. Future Meetings:

- A. 01/03/2024 – 6:30 pm School Board Meeting @ PES Library
B. 01/17/2024 – 6:30 pm School Board Meeting @ PES Library

X. Adjournment:

Mr. Gellar made a motion to adjourn the School Board Meeting at 7:51 pm. Ms. Greenwood seconded the motion. The motion passed (4-0-0).

Respectfully Submitted,
Matthew Sullivan
School Board Recording Secretary